

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

FACT SHEET

**APPROVAL OF AN AMENDMENT TO FURTHER IMPLEMENT THE MENTAL
HEALTH SERVICES ACT – COMMUNITY SERVICES AND SUPPORTS PLAN
AND
APPROVAL OF REQUEST FOR APPROPRIATION ADJUSTMENT
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)**

REQUEST

Authorize the Director of Mental Health to prepare, sign, and execute an amendment substantially similar to the Attachment to an existing Department of Mental Health (DMH) Affiliation Agreement with the University of Southern California (USC) to develop the Urgent Care Center (UCC) Program in keeping with the California Mental Health Services Act (MHSA) Community Services and Supports Plan for Fiscal Year (FY) 2005-06. The total cost of this action is \$300,000 funded with FY 2005-06 unexpended MHSA funds, which brings the revised Total Contract Amount (TCA) to \$526,200 for FY 2006-07.

Delegate authority to the Director or his designee to prepare, sign, and execute future amendments to the Affiliation Agreement provided that: 1) the County's total payments to the Contractor under the Agreement for each fiscal year shall not exceed a change of 20 percent from the applicable revised TCA; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Administrative Office (CAO) or their designee is obtained prior to any such Amendment; 5) the County and Contractor may, by written Amendment, mutually agree to reduce programs or services without reference to the 20 percent limitation; and 6) the Director of Mental health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.

Approve the Request for Appropriation Adjustment for FY 2006-07 to increase Services and Supplies in the amount of \$300,000 to provide spending authority for the development of the UCC Program with USC.

PURPOSE/JUSTIFICATION

The UCC is intended to relieve the overcrowding in the Los Angeles County and USC (LAC+USC) Psychiatric Emergency Services (PES) and the related increasing demand for inpatient services; provide 24/7 recovery-oriented

outpatient psychiatric services for individuals in crisis who do not require hospitalization, if stabilized with intensive outpatient services; promote integrated treatment for mental health clients with co-occurring substance abuse disorders; provide linkage to community resources; and serve as a training site for mental health professionals.

The purpose of the requested Amendment is to enable USC to take a major role in developing the UCC Program design, budget, operational details, policies and procedures, staffing and staff training, and timeline for implementation.

The UCC Program would include internships and residency training in community psychiatry and urgent care services for psychiatrists and psychologists as well as training opportunities for social work, nursing, rehabilitation and other professions. Accordingly, it is critical that USC, through the proposed Amendment to the Affiliation Agreement, is able to take a major role in developing the LAC+USC UCC program design over the coming months.

The attachment Amendment format has been approved as to form by County Counsel. The CAO has reviewed the proposed actions.

DMH plans to return to the Board at a later date for authority to contract with USC to also provide mental health services for the UCC program.

BACKGROUND

USC is uniquely qualified to provide the development of the UCC Program in that it currently provides the LAC+USC Medical Center inpatient and outpatient mental health services under contract with the Department of Health Services (DHS). A key element of the LAC+USC UCC would be to ensure integration with other services at the Medical Center as well as with the larger community of mental health providers, including the recently implemented Full Service Partnerships and other programs funded by the MHSA.

USC, working in collaboration with DMH and DHS, shall develop a comprehensive program plan for an Urgent Care Center with the ultimate goal of operationalizing and opening the LAC+USC UCC program by July 1, 2007. The purpose of the Amendment is to purchase the program development services that will relieve the increasing demand for services. The Program will be based on best practices and emerging practices that promote treatment and integration into the community, recovery and wellness and consumer and family involvement

in the provision of services and supports in keeping with the intent of the California Mental Health Services Act.

CONTRACTING PROCESS:

The requested actions are an extension of an existing contract which will ensure that the UCC program under development will be well coordinated with an integral part of the existing LAC+USC Medical Center outpatient and inpatient mental health services.

Notification of Intent to Enter Into Sole Source Contract Negotiation USC was sent to the Board on March 19, 2007.

DMH CONTACT

Jim Allen, Deputy Director
Telephone Number: (213) 738-2756
E-mail: jallen@dmh.lacounty.gov

Attachment

RK:CK:yl

CONTRACT NO. MH010023

AMENDMENT NO. 1

THIS AMENDMENT is made and entered into this ____ day of _____, 2007, by and between the COUNTY OF LOS ANGELES (hereafter "County") and UNIVERSITY OF SOUTHERN CALIFORNIA (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated June 20, 2006, identified as County Agreement No. MH010023, (hereafter "Agreement"); and

WHEREAS, for Fiscal Year (FY) 2006-07 only, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, for FY 2006-07, County and Contractor intend to amend the Agreement to **add Addendum A - Urgent Care Center Program Development**, for the purpose of purchasing program development services to develop a plan for and implementation of an urgent care center affiliated with the Los Angeles County + USC (LAC+USC) Medical Center that will relieve the increasing demand for LAC+USC Psychiatric Emergency Services and inpatient services; provide 24/7 recovery-oriented outpatient psychiatric services for individuals in crisis who do not require hospitalization; promote integrated treatment for mental health clients with co-occurring substance abuse disorders; provide linkage to community resources; and to serve as a training site for mental health professionals.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. Addendum A (Urgent Care Center Program Development Services), attached hereto and incorporated herein by reference, shall be added to the Affiliation Agreement.
2. Contractor shall provide services in accordance with Contractor's Fiscal Year 2005-06 Negotiation Package for this Affiliation Agreement and any addenda thereto approved in writing by Director.
3. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

University of Southern California
CONTRACTOR

By _____

Name _____

Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development
and Administration Division

YL: LAC-USC Urgent Care Center Program Development Services FY06-07 AMENDMENT

Addendum A

URGENT CARE CENTER PROGRAM DEVELOPMENT SERVICES

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AI INTRODUCTION

The parties agree that this Addendum A shall be an amendment to the Agreement between the University of Southern California (USC or Contractor) and the Los Angeles County Department of Mental Health (DMH or County) for Fiscal Year (FY) 2006-07 only. Contractor and DMH further agree that this Addendum A shall be subject to all of the provisions of the Agreement, except where otherwise specified in this Addendum A.

A2 STATEMENT OF WORK

A2 Objective

The purpose of the Addendum is to purchase the program development services to develop a plan for and implementation of an urgent care center affiliated with the LAC+USC Medical Center that will relieve the increasing demand for LAC+USC Psychiatric Emergency Services (PES) and inpatient services; provide 24/7 recovery-oriented outpatient psychiatric services for individuals in crisis who do not require hospitalization, if stabilized with intensive outpatient services; promote integrated treatment for mental health clients with co-occurring substance abuse disorders; provide linkage to community resources; and serve as a training site for mental health professionals.

A3 DESCRIPTION OF SERVICES

A3.1 Services

For FY 2006-07 only, in addition to the services described in Section 2 and Exhibit A (Statement of Work) of the Agreement, Contractor shall assign USC Department of Psychiatry staff to provide program development services (Services) to DMH and the Los Angeles County Department of Health Services (DHS) to develop an Urgent Care Center (UCC) program (LAC+USC UCC Program or Program) at LAC+USC Medical Center. The Program must include services to be provided, budget, policies and procedures, staffing plan and recruitment, staff orientation and training and a timeline for phased-in implementation to begin July 1, 2007 with full 24/7 implementation targeted for November 2007. Clear lines of authority and accountability must be delineated in the development plan. In addition to direct client care services, the Program must include internships and residency training in community psychiatry and urgent care services for psychiatrists and psychologists as well as training opportunities for social work, nursing, rehabilitation and other professions.

The Program will be based on best practices and emerging practices that promote treatment and integration into the community, recovery and wellness and consumer and family involvement in the provision of services and supports in keeping with the intent of the California Mental Health Services Act. Contractor will use its academic and research expertise to form the development of the LAC+USC UCC Program and will integrate the Program into the DMH and DHS systems of care including the LAC+USC

Medical Center inpatient and outpatient services provided under contract with DHS as well as with all other community-based services and supports. The Program must include educational opportunities for trainees, which include, but are not limited to, medical students, residents and fellows, to rotate through the UCC and to provide clinical services as part of their UCC rotation.

These services shall be measured and provided in terms of monthly status reports and invoices for work performed as further described in this Section A3 Description of Services and Section A4 Financial Provisions of this Addendum A to the Agreement.

A3.2 Scope of Work

The Contractor, working in collaboration with DMH and DHS, shall develop a comprehensive program plan for an Urgent Care Center with the ultimate goal of operationalizing and opening the LAC+USC UCC Program by July 1, 2007.

Contractor shall develop the LAC+USC UCC Program that includes, but is not limited to, the following basic elements:

- Clinical services;
- Integrated treatment for co-occurring mental illness and substance abuse;
- Policies and procedures, addressing all areas of service delivery and the training program;
- Budget, detailing costs and projected revenue;
- Staffing and recruitment;
- Staff orientation and training plan;
- Community referral and linkage resources;
- Training program for psychiatrists, psychologists and other mental health professionals.

A3.3 Deliverables

Contractor shall deliver a monthly status report (Status Report) setting forth the progress of the Program Development Plan to DMH by the fifth working day of the following month. The report shall include, but not be limited to, the status of the components listed in Section A3.2 above. On or before June 30, 2007, Contractor must provide a final report (Final Report), which includes the comprehensive program plan for the development of the LAC+USC UCC Program. The Final Report must include the

elements described in Sections A2 and A3 above, unless the parties agree to modify the required elements of the Program.

A4 FINANCIAL PROVISIONS

A4.1 Provisions for Addendum A

It is agreed and understood by the parties hereto that the cost for performing the Services is \$300,000. Payment will be made by County in the amount of \$100,000 upon receipt and approval of each Status Report, and the remainder of the cost, if any, will be paid upon delivery of the Final Report.

This Addendum is effective immediately upon Board of Supervisors approval of this Addendum A (Amendment I to the Agreement).

Reimbursement shall be paid monthly in arrears by invoice from Contractor to DMH.

Notwithstanding any other provision of the main Agreement, in no event shall County pay Contractor more than the total cost of this Addendum A, \$300,000.

A4.2 Total Compensation Amount

The revised Total Compensation Amount (TCA) for the Affiliation Agreement for FY 2006-07 only is:

Program	Amount
Forensic Fellows Services (main Agreement)	\$226,600
Urgent Care Center Program Development Services (Addendum A)	\$300,000
Total TCA for Affiliation Agreement	\$526,600

A5 PAYMENT PROCEDURES

Contractor and DMH understand and agree that persons providing UCC Program Development Services under this Agreement are employees of the Contractor. The parties understand and agree that the Contractor shall be responsible for submitting monthly status reports and invoices as described in Sections A3 and A4 of this Addendum A. Upon receipt and approval of the Status Reports of the deliverables and invoices from the Contractor, DMH shall remit payment to Contractor within thirty (30) days of invoice.

Contractor shall submit invoices to:

DMH ADULT SYSTEMS OF CARE REGIONAL MEDICAL DIRECTOR
COUNTY OF LOS ANGELES- DEPARTMENT OF MENTAL HEALTH
550 SOUTH VERMONT AVENUE, 12TH FLOOR
LOS ANGELES, CALIFORNIA 90020

A6 NOTICES

All communications to Contractor regarding Services provided pursuant to this Agreement should be sent to the Contract Manager for this Addendum A:

Carlos Pato, M.D.
Chair
USC Department of Psychiatry
2020 Zonal Ave.
IRD Building, Room 702
Los Angeles, CA 90033

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